

INSTRUCTIONS
for participation in the journal
Pedagogical Magazine

I. SPECIFICATIONS FOR THE WRITING OF THE ARTICLE

Technical aspects for the writing of the article

The electronic form of the article should be made according to the following standards:

1. General Parameters:

- Microsoft Word document;
- Format: B5 (ISO) – (17,6 x 25 cm);
- Margines: Top: 2,54; Bottom: 2,54; Left: 3,17; Right: 3,17.
- Size of the article: The article should be from 5 to 8 pages long (front-page not included).

2. Specific Parameters:

- abstract: font - Times New Roman, size - 10 pt, justified alignment;
- size: the summary should contain 150 - 200 words (key words are included) ;
- number of key words: 3 – 5, Times New Roman, 9 pt;
- integral text: font - Times New Roman, size - 11 pt, justified alignment;
- line spacing: Single.

Order of the Components of the Article:

1. The article starts with the front page on which the following information about the author is placed: title; name and surname; the institution in which he/she works in; job position; contact address (e-mail) and phone number.

2. On the second page:

- a) the name and surname of the author/authors is/are written in the upper left corner as in the example:
Ana IVANOVA¹;
- b) two empty lines;
- c) title of the article (the title is written with capital bold letters, size 12 pt, left alignment);
- d) one empty line;
- e) abstract;
- f) finished text;
 - the titles are written with capital bold letters, left alignment;
 - the sub-titles are written with small bold letters, left alignment.
- g) conclusion;
- h) references.

Foundation on interpretation of other authors or references in the article

Reference to opinions and ideas of others needs to be inserted in original in the text itself, and in brackets, only the surname of the author, the year of publishing and the page from where the opinion is taken, will be written.

In the text right next to the quote or the paraphrase, in brackets the name of the author (or authors)², the year of publishing and the number of pages are cited.

¹ If the article is written by more than one author, then the information for each author is inserted separately.

² Usually the names of the first three authors are mentioned. If the number of authors is higher than 3, the abbreviation et al. is used.

Example 1:

„Основните карактеристики на наставата по јазик можат да се дефинираат на следниот начин (Berns, 1990: 104):“

Example 2:

“Se llama *desarrollo interlingual* a todo proceso por el que debe pasar el que está aprendiendo la lengua para ser capaz de hablarla tan bien o casi tan bien como un hablante nativo.” (Bello, P., A. Feria, J. M. Ferrán, et. al, 1990: 17)

The references are fully written at the end of the article (Used literature) in APA Style in the following order:

Books

A Book by one author:

Sala, M. (1998). *Lenguas en contacto*. Madrid: Gredos

Other books by the same author:

Sala, M. (1970.) *Estudios sobre el judeoespanol de Bucarest*. México: Universitas

A book by two or more authors:

Alvar, Manuel & Potier, Bernard (1983). *Morfologia historica del espanol*. Madrid: Gredos

Unknown or anonymous author

Cantar de Mio Cid (2a edición). (1998). Ed. de Alberto Montaner. Barcelona: Crítica

Author and editor

García Lorca, Federico. (1997). *La casa de Bernarda Alba*. (Allen Josephs, Ed.) Madrid: Cátedra

An article in anthology

(1994). El moro de Antequera. En Paloma Díaz Mas (Ed.), *Romancero* (pp. 184-186). Barcelona: Crítica

Notice: Titles of songs, short stories, essays or articles are not cited with underlined, bold or cursive letter and are not put in inverted commas. Only the title of the anthology is put in cursive (italic) letters.

A translation

Homer. (1978). *Ilijada* (Miloš Đurić, translation). Novi Sad: Matica Srpska

Government documents

Johnson, M. (1987). *Toward a Cleaner Air Enviroment*. Enviromental Protection Agency. Office of Air and Water Programs. Washington: Government Printing Office

Articles

An article in a newspaper or magazine

6 American Psychological Association 31

Notice: The titles of the articles are not written in cursive letters and are not put in inverted commas. Only the title of the newspaper or the magazine is written with cursive or underlined letters.

An article in weekly or biweekly newspaper

Rosa Mendes, P. (20 junho 1999). *A flor apesar*. *Publica*, pp. 24-31

An article in monthly or bimonthly newspaper

Bofill, Rosario (1998, diciembre). La bondad de la Inquisición. *El ciervo*, p. 8.

An article without author in a newspaper or magazine

Cairo Plan of Action. (2000, julio). *Dialogo mediterraneo*, p. 13.

An article in a magazine with continuous numeration

Jimeno, F. (1981) Dimensiones del multilingüismo. *Revista española de lingüística*. IX, 341-373.

Note: Cite the number of the volume with cursive letters, and write all digits: one needs to write 1250-1265, and should not write 1250-65.

An article in a magazine in which each issue is enumerated

Robles, C. (1985). Transculturación lingüística. *Las lenguas de Mexico*, 7 (2), 65-89.

Note: the number of the volume is underlined, and in brackets, afterwards, the number of the separator is cited.

An article in a newspaper

Sánchez Cámara, I. (2001, 8 de agosto). La confianza. *ABC*, p. 13.

An article in a newspaper whose author is not mentioned

Niegan el asesinato del niño nigeriano en Londres. (2001, 8 de agosto). *ABC*, p. 27.

Introductory articles

Martín Ferrand, M. (1998, 31 de mayo). Leyes, cárceles y presos. [Editorial.] *EIPais semanal* pp. 2-3.

An introduction whose author is not mentioned

Del deporte: un duelo épico. (2001, 8 de agosto). [Editorial.] *ABC*, p. 3. 32

Summary

Hernández Miguel, L. A. (Enero – Junio 1981). Statistics for Linguists. [Resena de Anshen, F., *Statistics for Linguists*]. *Revista española de lingüística*, pp. 241-242.

A realized interview

Nono, Luigi. (1998). En torno a *Prometeo*. [Entrevista con Massimo Cacciari.] *Archipelago*, 32: 35-46.

Computer programs

Microsoft word. Vers. 5.0. [Computer software]. (1989). Microsoft.

Film Andrić, R. (Reditelj). (1998). *Tri palme za dve bitange i ribicu* [film]. Dakar.

Audio recordings

Uxía (Intérprete). (2000). Aves. *Danza das areias* [Album]. Virgin Records Espana, S.A.

Television or radio programs

Utisak nedelje [Televizijski program]. (25. jul 2001). Beograd: Studio B

Lectures or speeches

Jevtović, Rastko. (2001, 3. maj). Modernistička književnost i pravoslavna književnost. Predavanje održano na Filološkom fakultetu, Beograd

Unpublished sources

According to the APA Style, the unpublished texts are considered to be personal documentation and are not cited as references.

II. SPECIFICATIONS OF PARTICULAR TYPES OF ARTICLES

A) Empirical article (analysis article): The article aside from the previously mentioned, contains introduction or introduction to the matter that was researched, the importance of the matter and its research, methodology of the research, i.e.: goals of the research and expected results, methods, techniques and instruments, received results, findings and suggestions for practical implementation of the results.

B) Theoretical article: The importance of the matter which is described, the theoretical foundations on which it is based, development of the matter itself and personal opinions as a conclusion.

C) Article which emerges from the practice or directions for practical implementation of some matter:

The importance of the matter whose practical elements are presented, description of the matter in the practice (description of the practice), the importance of the practical application of the concrete matter (method, form, communication etc.) and conclusion.

D) Other supplements (presentations, reviews, chronicles etc.)

III. SUBMISSION OF THE ARTICLE

The article should be submitted to the editorial staff in print and electronic form (the submission compulsorily includes both forms on Macedonian and English language).

1. **The articles in print form** are submitted in three copies, personally or at the address of the Faculty:

**Faculty of Pedagogy “St. Kliment Ohridski” – Skopje,
bul. “Partizanski odredi” b.b.
with remittance: For the journal Pedagogical Magazine**

2. **The electronic form** can be sent via e-mail on the following address: pedagoska.revija@gmail.com or it can be submitted to the secretary of the journal on some external memory devices (USB, CD, DVD etc.).
3. When submitting the paper, the author needs to inclose a written statement that the submitted paper has not been published previously.

Note: THE PRINTED TEXTS ARE NOT RETURNED

NOTE:

Before being published, the submitted articles will undergo review, for which the authors will receive due notice.

**From the Editorial staff of the Journal
„Pedagogical Magazine“**